

PERSON SPECIFICATION

JOB TITLE:

Teaching Assistant – Level 3

| Attributes | Essential | Preferred | Source |
|--|--|---------------------------------------|---|
| Education/ Qualifications | NVQ Level 3 or equivalent experience | | Application form / Certificates |
| Experience | Minimum of 2 years experience of working as a classroom assistant or similar, within the last 5 years. | Experience in a Nursery/EYFS setting. | Application form |
| Skills/ Knowledge/ Aptitude | <p>Understanding of methods of teaching and learning.</p> <p>Knowledge of and ability to contribute to the planning and development of educational activities.</p> <p>Good communication and interpersonal skills.</p> <p>Good organisational and time management skills.</p> <p>Ability to supervise others effectively.</p> <p>Ability to work collaboratively with teachers and others.</p> <p>Ability to take responsibility and work with autonomy within set boundaries.</p> <p>Ability to use ICT to develop learning activities.</p> | | <p>Application form / interview</p> <p>Application form / interview</p> <p>Application form / interview</p> <p>Application form / interview</p> <p>Application form / interview</p> <p>Application form / interview</p> <p>Interview (test)</p> |
| Motivation | <p>Willingness to undertake appropriate professional development.</p> <p>Commitment to equality principles.</p> | | <p>Interview</p> <p>Interview</p> |
| Physical | Ability to meet physical needs of pupils | | Interview |
| Other | Willingness to undertake First Aid training | Current First Aid Certificate | Certificate |

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| | Must demonstrate the ability to speak fluent English at a level appropriate to be able to carry out the duties of the post. | | |
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